

## **Harrow Cricket Club Constitution 2011**

### **Rule 1**

The Club shall be called the **HARROW CRICKET CLUB** and its aims and objectives are as follows:

To promote the amateur sport of cricket of various standards to all members of the community.

To offer coaching and competitive cricket to both junior and adults.

To manage the HARROW CRICKET CLUB.

To provide other sports facilities where possible.

To provide a range of social activities for all members.

To promote the Club within the local community and in the world of cricket.

To provide its services in a way that is fair to all members of the club.

To ensure a duty of care to all members of the club by adopting and implementing the ECB "Safe Hands – Cricket's Policy for Safeguarding Children" and any future versions of the Policy.

To ensure that all members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket.

To ensure a duty of care to all members of the club by adopting and implementing the ECB Cricket Equity Policy and any future versions of the Policy.

### **Rule 2**

The colours of the Club shall be navy blue and the badge shall be a silver lion rampant.

### **Rule 3**

The Club shall be affiliated to the England and Wales Cricket Board, the Middlesex Cricket Board, the Middlesex Colts Assn. and the Middlesex County Cricket League.

### **Rule 4**

The Club's leasehold land, Payne's Folly, situated at Wood End Road, Harrow, Middlesex, HA1 3PP shall be held on behalf of the Club in the name of 3 Trustees appointed by the Executive Committee. The Trustees shall deal with the land by way of sale, mortgage, charge, lease or other howsoever, as directed by the Club, and such direction shall be given by a resolution of the members of the Club passed by three-fourths of the members present and entitled to vote at a general meeting.

### **Rule 5**

Membership of the Club shall be open to anyone interested in cricket or other sports promoted by the Club on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.

Membership should consist of officers and members of the Club.

The Officers of the Club will be:

Chairman, Hon General Secretary, Hon Treasurer, Hon Cricket Chairman,  
Hon Bar Chairman.

See Appendix 1 (Club Welfare Officer)

See Appendix 2 (Any other relevant position)

These officers with the addition of 3 club members will form the Club's Executive Meeting.

Other elected officers: Hon Fixture Secretary, Hon Social Secretary, Hon Membership Secretary will sit in the appropriate sub committees. The President of the Club shall be an ex-officio member on all committee's.

These officers and members to be elected annually at an A.G.M. of the Club. All officers will retire each year but will be eligible for re-election. The committees have the authority to co-opt other members as it sees fit.

The President shall be elected at an A.G.M. of the Club for a term of 3 years when he shall retire, and not be eligible for re-election until a period of 3 years has elapsed from the date of his/hers retirement. All holders of the office of President shall on retirement of that office be accorded the title of Past President. Vice presidents may be elected up to any number, and such election shall be annually at the A.G.M.

Life membership may be granted at the absolute discretion of the Executive Committee.

### **Rule 5A**

The other grades of membership shall be: -

Playing Members

Senior Playing Members

Junior Playing Members, being members aged 17 but under 21.

Student Playing Members, proof required.

Colt Playing Members, being members under 17.

Non-Playing Members

Full Members, Such membership shall be granted at the absolute discretion of the Executive Committee from within the non-playing membership.

Adult Associate Membership.

Junior Associate Membership, being those members under the age of 16.

Family Membership

Such membership shall include the existing and husband/wife together with any children under the age of 18. Persons as are mentioned under rule 5 above may avail themselves of Family Membership. Such additional persons included in Family Membership shall not include Colt Playing Members.

Where reference is made to age, such age shall be taken as being on 1<sup>st</sup> September in the preceding year.

All members will be subject to the regulations of the constitution and by joining the Club will be deemed to accept the regulations and codes of conduct that the Club has adopted.

### **Rule 5B**

The Executive Committee reserves the right to limit the number of non-playing members within the club, at its sole discretion.

### **Rule 6**

All grades of membership shall be entitled to attend any General Meeting of the Club but only President, Past Presidents, Vice Presidents, Life Members, Senior Playing Members & Junior Playing Members shall have the right to vote. Full Members shall have the right to

vote on matters relating to cricket. Additionally Associate Members shall have the right to vote on all other matters.

### **Rule 7**

Every candidate for membership shall be proposed and seconded by members of the Club. His/her full name and address and the names of the proposer and seconder shall be communicated to the Hon General Secretary, who shall cause these particulars to be exhibited prominently in the clubhouse in a part frequented by the members for a period of at least two days before his/her election as a member. Until the candidate is elected as a member, he shall not be entitled to any privileges of the Club.

### **Rule 8**

Candidates for membership of the Club shall be elected as follows:

Candidates for playing membership shall be elected by a majority of the Cricket Committee at a duly convened meeting.

Candidates for non-playing membership shall be elected by the Bar and Social Committee at a duly convened meeting.

In both case, such elections shall be ratified by the Executive Committee, at its sole discretion.

### **Rule 9**

Any change in the rate of subscription applicable to each grade of membership, and any change in the playing levy to be imposed, shall be determined at a duly convened General Meeting. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

All fees shall be paid annually by 31<sup>st</sup> May.

The membership year (in this rule referred to as year) shall be from April 1<sup>st</sup> until the following 31<sup>st</sup> March.

Members who have not paid their subscriptions by 31<sup>st</sup> May in that year shall no longer be members of Harrow Cricket Club.

Any person elected to membership after 31<sup>st</sup> July but before 31<sup>st</sup> October shall be admitted at half the full rate of subscription for that year.

Any person elected to membership after the 31<sup>st</sup> October shall be admitted at the prorated rate of the appropriate non-playing membership subscription for that year, but shall be deemed to have resigned if such subscription remains unpaid after 1 calendar month from the date of his/her election.

Any member deemed to have resigned will remain liable for any unpaid subscription. Such persons may be readmitted to membership on the sole discretion of the Executive Committee, subject to the immediate payment of any unpaid subscription.

### **Rule 10**

The Executive Committee shall have the power to expel or suspend any member who offends against the rules of the Club or whose conduct, in the opinion of the Executive Committee, renders him/her unfit for membership of the Club. Before any such member is expelled or suspended under the terms of this rule, the Hon General Secretary shall give him/ her seven days written notice to attend a meeting of the Executive Committee. This notice shall contain particulars of the complaints made against him/her. No member shall be

expelled or suspended without first having had the opportunity to appear before the Executive and answering the complaints made against him/her. Expulsion or suspension requires two thirds of the entire Executive Committee to vote in favour.

#### Rule 11 (addition)

All members are expected to behave with a degree of tolerance and care towards other members, staff, visitors and guests of the Club. The Club is committed to everyone having the right to enjoy themselves free of intimidation, harassment or abuse. The Club will enforce a code of conduct regarding bad language, sexism, homophobia and racism. Anybody not complying with this puts their membership at risk.

### **Rule 11**

The general interests of the Club shall be vested in sub committees. Such sub committees shall report to the Executive Committee, who shall have to power to ratify or otherwise any decisions made at duly convened meetings of such sub committees. The above sub committees shall be as follows:

The cricket interests of the Club shall be vested in the Cricket Committee. The membership of this committee shall consist of the Hon Cricket Chairman, Hon Fixture Secretary, Hon Colts Secretary, Team Captains, Hon Team Secretary and members of the Selection Committee.

The interests of the grounds and premises shall be vested in the Grounds and Premises Committee. The membership of this committee shall consist of The Grounds and Premises Chairman and five other members of the Club.

The Bar and Social interests of the Club shall be vested in the Bar and Social Committee. The members of this committee shall consist of The Hon Bar Chairman, The Hon General secretary, the Hon Assistant Secretary, The Hon Treasurer The Hon Social Secretary and two other members of the Club.

The purchase of intoxicating liquor shall be in the absolute discretion of the Bar and Social Committee as above. Not less than three members of the Executive Committee shall form part of this committee. In the event of these members, for any reason, ceasing to be a member of the Executive Committee, he/she will automatically cease to be a member of the Bar and Social Committee and another member be appointed in his/her place. This sub-committee shall in no way be restricted in freedom of purchase.

The financial interests of the Club shall be advised by the Finance Committee. The membership of this committee will be The Hon Auditor, 3 members of the club with financial expertise under the Chairmanship of the Hon Treasurer.

The terms of reference of all such sub committees shall be agreed from time to time with the Executive Committee and copies thereof displayed in part of the Club premises to which all members have access.

All such sub committees shall have the power to co-opt at their sole discretion.

The Chairman of the Club, Hon General Secretary and treasurer are ex-officio members of the above committees.

### **Rule 11B**

The Executive Committee shall have the power to create additional sub committees at its sole discretion.

## **Rule 12**

The A.G.M. shall be held after the close of each season, in no case later than the 31<sup>st</sup> December, and 15 months shall not elapse without such a general meeting. At the A.G.M. the following business shall be conducted.

The presentation and (if accepted) the passing of the accounts for the previous financial year ended on the 31<sup>st</sup> day of March prior to that meeting, which accounts shall first have been audited by the Club's auditor.

The election of the President (when necessary), Vice Presidents, Chairman, Honorary General Secretary, Honorary Treasurer, Honorary Fixture Secretary, Honorary Bar Chairman, Honorary Cricket Chairman, Honorary Colts Secretary, Team captains, Team Vice Captains, Executive Committee members and Selection Committee Members.

The election of auditor or auditors.

Such other business as shall have been communicated in writing to the Secretary at least seven days before such meeting.

## **Rule 13**

An extraordinary meeting may be convened at any time by the Executive Committee or on the requisition of 10 members of the Club, and shall be convened within five weeks of such requisition. Such requisition must state the purpose for which such meeting is required.

## **Rule 14**

The Honorary General Secretary shall, at least twenty-one days, before any General Meeting send to each member at his / her address in the Club's books a notice of the meeting stating the time when and the place where it will be held. This notice may be sent to the members Email address if he/she has notified the club of their address.

## **Rule 15**

All nominations and other such business as is to be submitted to the General meeting shall be forwarded, in writing to the Honorary General Secretary at least seven days before the meeting, except as hereinafter mentioned.

## **Rule 16**

Any proposal for altering the rules of the Club shall be submitted, in writing, to the Honorary General Secretary at least fourteen days before a General Meeting. The Secretary shall then display prominently in the Club any proposed rule change at least seven days before the meeting.

No alteration or addition to these rules shall be made except by a resolution passed by a three-fourths of the members present and entitled to vote at a general meeting.

The Honorary General Secretary shall as soon as possible and in any case within twenty-eight days of the making of any alteration or addition to these rules; give written notice of such alteration to the Chief of Police and to the Clerk of the Local authority in which the Club is situated.

## **Rule 17**

All Club monies shall be banked with HSBC Plc Bank and NatWest Bank Plc under the name of Harrow Cricket Club. The Honorary Treasurer shall be responsible for the finances of the Club. The financial year of the Club will end on 31<sup>st</sup> March. An audited set of accounts will be delivered to every member at least seven days before the Annual General Meeting.

Any cheques drawn against Club funds shall hold the signatures of two Club Officers.

## **Rule 18**

The Club may be open as per the hours on the club's license on each day, provided that the Executive Committee shall have the power by resolution to apply to the Local Authority to extend these hours for any specific occasion.

## **Rule 19**

The permitted hours for the supply of intoxicating liquor shall be within the terms of any current licensing laws and as deemed appropriate by the Executive Committee.

## **Rule 20**

There may be admitted to the Club's registered premises persons other than members or their guests, and intoxicating liquor may be supplied to them by or on behalf of the Club for consumption on the premises and not elsewhere.

## **Rule 20A**

The Club's opponents at cricket, other bona-fide sports or quizzes, and their supporters shall be deemed to be members of the Club for the time that they are on the Club's premises to fulfil such activities.

## **Rule 20B**

A member may bring onto the Club's Premises up to four guests on any one occasion. The member shall be responsible for the behaviour of his guests and shall cause his/ her guests to enter their names into the Club's visitors Book. The member's signature is to be entered against each of the guest's names. A non-member may be admitted as a guest on a maximum of 20 occasions in any one membership year. Such non-members shall include wives/husbands who are not members in their own right, or wives/husbands and children not included in family membership. Each guest shall be required to pay a visitors fee as determined at the sole discretion of the Bar and Social Committee.

## **Rule 21**

No money or property of the Club, or any gain arising from the carrying on of the Club, shall be applied otherwise than for the benefit of the Club as a whole or for some charitable or benevolent purpose chosen by resolution of a General Meeting.

## **Rule 22**

(i) The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are reinvested in the club.

(ii) The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.

The Club may also in connection with the sports purposes of the Club:

(a) sell and supply food, drink and related sports clothing and equipment;

(b) employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;

(c) pay for reasonable hospitality for visiting teams and guests;

indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

The Committee will have due regard to the law on disability discrimination and child protection.

## **Rule 23**

(a) The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.

The Committee will then be responsible for the orderly winding up of the Club's affairs.

After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:

to another Club with similar sports purposes which is a registered charity and/or

to another Club with similar sports purposes which is a registered CASC and/or

to the Club's governing body for use by them for related community sports.

## **Rule 24**

Where there is any conflict between any of the above Rules ("key Rules" shown in bold) and any other rule or rules the key Rule(s) will take priority. Interpretation of all the Rules must be consistent with the statutory requirements for CASCs (which means Community Amateur Sports Clubs as first provided for by the Finance Act 2002.)

## **Rule 25**

Notwithstanding any of the above rules the executive committee shall have the power to introduce a rule or amendments to the rules prior to ratification at the next AGM.

### Appendix:

(1) Club Welfare Officer will be adopted as a Club Official from 22<sup>nd</sup> November 2007.

(2) Any other relevant position (details specified according to club circumstances e.g. Colt's Secretary, Club Captain, Social Secretary, Club Development Officer etc).

ECB Safe Hands Policy will be listed in this constitution from 22<sup>nd</sup> November 2007.

(3) ECB Equity Policy adopted by the club 18<sup>th</sup> November 2010

